



SUPPLY CHAIN WAREHOUSE OPERATIVE LEVEL 2

Warehouse Operatives work in a variety of warehouse environments. Work activities include taking deliveries, checking for damaged/missing items, storing goods, moving stock by various methods, picking/packing orders, loading goods for dispatch, maintaining stock records and documentation, and cleaning. They are required to safely use a range of equipment, machinery and vehicles, as relevant to their role and setting. This could include mechanical racking systems, materials handling equipment (MHE) or fork lift trucks.

Warehouse Operatives communicate with a wide range of people and customers. They have a passion to meet customers’ expectations by providing a quality service that encourages repeat business. Individuals in this role are highly competent in using industry-recognised systems and associated services (e.g. Traffic/Warehouse Management Systems) and will be able to work under pressure to tight deadlines. A Warehouse Operative will often be required to be flexible and work shifts including 4-on-4-off, days, nights, evenings and weekends.

WHY CHOOSE INSPIRE ATA?

We work with high-quality training providers to deliver a wide range of training programmes through a blended learning approach that is tailored to each learner’s needs. Inspire ATA recruits and employs each apprentice on behalf of the “host” client, enabling us to offer additional support and a better experience for both apprentice and client. We can also offer flexi-job apprenticeships which means we are able to offer short term contracts and other non-standard employment models.

- TOTAL DURATION:** 16 MONTHS
- PRACTICAL PERIOD:** 15 MONTHS
- EPA PERIOD:** 1 MONTH
- EPA ORGANISATION:** NATIONAL SKILLS ACADEMY FOR RAIL (NSAR)
- ASSESSMENT METHOD:** PORTFOLIO AND OBSERVATION

KNOWLEDGE, SKILLS AND BEHAVIOURS THE CORE SKILLS TO BE DEVELOPED INCLUDE:

- Basic IT applications and other relevant technology and systems, including warehousing management, data capture, radio and barcoding systems to ensure the safe and efficient processing of goods.
- Relevant regulation and legislation governing the supply chain industry.
- Work individually and as part of a team to safely move and handle objects.
- Check for damaged or missing items as appropriate; take responsibility for maintaining health, safety and security of people at all times.
- Demonstrate integrity, credibility, honesty, positivity and personal drive in every aspect of their role.

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KNOWLEDGE

- Safe driving and/or operating techniques to standard and as trained.
- Adherence to safe practice when working at heights.
- Steps to take to minimise the effect their work (and the wider industry) has on the environment.
- Maintain a high level of housekeeping and manage waste effectively.
- Use of warehouse systems and processes relating to packaging, moving and receiving stock within a warehouse environment.
- Facilitate the safe handling of goods and an effective and efficient service to internal/external customers.
- Basic IT applications and other relevant technology and systems, including warehousing management, data capture, radio and barcoding systems to ensure the safe and efficient processing of goods.
- Relevant regulation and legislation governing the supply chain industry.

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SKILLS

- Operate and handle equipment safely and efficiently.
- Comply with appropriate rules, regulations and processes for safely and efficiently moving, handling, packing and unpacking different items.
- Work individually and as part of a team to safely move and handle objects.
- Check for damaged or missing items as appropriate; take responsibility for maintaining health, safety and security of people at all times.

BEHAVIOURS

- Demonstrate integrity, credibility, honesty, positivity and personal drive in every aspect of their role.
- Take ownership for own performance and training, including demonstrating a keen interest in the industry.
- Show personal commitment to minimising the effect of work activities on the environment.
- Adapt to and embrace the use of relevant technology, systems and equipment.
- Lead by example to promote business and social responsibility and act as a role model